

CFDC of Stuart Nechako
Financial Statements
March 31, 2021

CFDC of Stuart Nechako Contents

For the year ended March 31, 2021

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Management's Responsibility

To the Board of Directors of CFDC of Stuart Nechako:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian accounting standards for not-for-profit organizations. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed entirely of Directors who are neither management nor employees of the Corporation. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors.

MNP LLP is appointed by the Board of Directors to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically with, both the Board and management to discuss their audit findings.

July 28, 2021



Executive Director

Independent Auditor's Report

To the Board of CFDC of Stuart Nechako:

Opinion

We have audited the financial statements of CFDC of Stuart Nechako (the "Corporation"), which comprise the statement of financial position as at March 31, 2021, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Corporation as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Corporation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Corporation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Corporation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Corporation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Prince George, British Columbia

July 28, 2021

MNP LLP

Chartered Professional Accountants

CFDC of Stuart Nechako
Statement of Financial Position

As at March 31, 2021

	<i>Disabled Entrepreneur Investment Program Fund</i>	<i>Business Loans Fund</i>	<i>Community Business Loan Program Fund</i>	<i>Unrestricted Fund</i>	<i>General Fund</i>	<i>Regional Relief and Recovery Fund</i>	2021	2020
Assets								
Current								
Cash (bank indebtedness)	138,361	432,497	416,377	265,810	(19,477)	118,048	1,351,616	549,572
Accounts receivable	-	-	-	-	-	-	-	8,937
Accrued interest receivable	-	-	-	-	-	-	-	1,359
Prepaid expenses	-	-	-	-	-	-	-	2,443
Due from related party (Note 3)	-	-	-	15,624	-	-	15,624	10,386
GST receivable	-	-	-	-	2,925	-	2,925	5,187
Current portion of loans receivable (Note 5)	17,888	305,240	88,594	2,380	-	-	414,102	721,724
Interfund receivable (payable)	(1,153)	305,612	(190,109)	(10,078)	(102,092)	(2,180)	-	-
	155,096	1,043,349	314,862	273,736	(118,644)	115,868	1,784,267	1,299,608
Capital assets (Note 4)	-	-	-	-	1,854	-	1,854	2,531
Loans receivable (Note 5)	106,392	562,675	831,232	101,746	-	768,750	2,370,795	1,968,896
Investment in ITM Business Network Inc. (100%)	-	-	-	40	-	-	40	40
	261,488	1,606,024	1,146,094	375,522	(116,790)	884,618	4,156,956	3,271,075

Continued on next page

The accompanying notes are an integral part of these financial statements

CFDC of Stuart Nechako
Statement of Financial Position

As at March 31, 2021

	<i>Disabled Entrepreneur Investment Program Fund</i>	<i>Business Loans Fund</i>	<i>Community Business Loan Program Fund</i>	<i>Unrestricted Fund</i>	<i>General Fund</i>	<i>Regional Relief and Recovery Fund</i>	2021	2020
Liabilities								
Current								
Accounts payable and accruals	-	17	-	-	59,383	-	59,400	5,349
Deferred contribution	-	-	-	-	-	-	-	26,336
Government remittances payable	-	-	-	-	18,891	-	18,891	4,146
Repayable contributions (Note 7)	200,000	925,000	375,000	-	-	884,618	2,384,618	1,500,000
	200,000	925,017	375,000	-	78,274	884,618	2,462,909	1,535,831
Net Assets								
Externally restricted (Note 8)	61,488	681,007	771,094	-	-	-	1,513,589	1,499,698
Unrestricted	-	-	-	375,522	-	-	375,522	363,679
Unrestricted operations	-	-	-	-	(196,918)	-	(196,918)	(130,664)
Invested in capital assets	-	-	-	-	1,854	-	1,854	2,531
Net assets, end of year	61,488	681,007	771,094	375,522	(195,064)	-	1,694,047	1,735,244
	261,488	1,606,024	1,146,094	375,522	(116,790)	884,618	4,156,956	3,271,075

Approved on behalf of the Board:

Director

CHARLES HUTCHINSON

Director

ERIC SCHEFFERS

CFDC of Stuart Nechako

Statement of Operations

For the year ended March 31, 2021

	<i>Disabled Entrepreneur Investment Program Fund</i>	<i>Business Loans Fund</i>	<i>Community Business Loan Program Fund</i>	<i>Unrestricted Fund</i>	<i>General Fund</i>	<i>Regional Relief and Recovery Fund</i>	<i>2021</i>	<i>2020</i>
Revenue								
Western Economic Diversification contributions	-	-	-	-	382,028	-	382,028	316,028
Loan interest	-	80,485	55,709	7,534	-	-	143,728	211,246
Bank interest	16,002	3,839	2,861	3,475	1,223	-	27,400	30,703
Loan application fees	-	-	-	825	-	-	825	24,638
Rental and other income	-	-	-	9	166,598	-	166,607	6,806
Bad debt recovery	-	-	159	-	110	-	269	1,769
Total revenue	16,002	84,324	58,729	11,843	549,959	-	720,857	591,190
Expenses								
Salaries and benefits	-	-	-	-	302,509	-	302,509	299,406
Bad debts	-	145,164	-	-	-	-	145,164	132,886
Professional fees	-	-	-	-	165,096	-	165,096	12,094
Special projects	-	-	-	-	50,342	-	50,342	20,677
Insurance, occupancy and maintenance	-	-	-	-	37,062	-	37,062	33,169
Advertising and promotion	-	-	-	-	18,320	-	18,320	7,020
Computer supplies and maintenance	-	-	-	-	15,638	-	15,638	2,980
Office supplies	-	-	-	-	12,603	-	12,603	3,457
Telephone, fax and mail	-	-	-	-	8,182	-	8,182	6,854
Fees and dues	-	-	-	-	2,943	-	2,943	4,479
Equipment lease	-	-	-	-	2,702	-	2,702	2,477
Training and development	-	-	-	-	816	-	816	1,086
Travel and accommodation	-	-	-	-	-	-	-	633
Amortization	-	-	-	-	677	-	677	940
Total expenses	-	145,164	-	-	616,890	-	762,054	528,158
Excess (deficiency) of revenue over expenses	16,002	(60,840)	58,729	11,843	(66,931)	-	(41,197)	63,032

The accompanying notes are an integral part of these financial statements

CFDC of Stuart Nechako
Statement of Changes in Net Assets

For the year ended March 31, 2021

	<i>Disabled Entrepreneur Investment Program Fund</i>	<i>Business Loans Fund</i>	<i>Community Business Loan Program Fund</i>	<i>Unrestricted Fund</i>	<i>General Fund</i>	<i>Regional Relief and Recovery Fund</i>	2021	2020
Net assets, beginning of year	45,486	741,847	712,365	363,679	(128,133)	-	1,735,244	1,672,212
Excess (deficiency) of revenue over expenses	16,002	(60,840)	58,729	11,843	(66,931)	-	(41,197)	63,032
Net assets, end of year	61,488	681,007	771,094	375,522	(195,064)	-	1,694,047	1,735,244

The accompanying notes are an integral part of these financial statements

CFDC of Stuart Nechako
Statement of Cash Flows
For the year ended March 31, 2021

	2021	2020
Cash provided by (used for) the following activities		
Operating		
Excess of revenue over expenses	(41,197)	63,032
Amortization	677	940
Bad debts	145,164	132,886
	104,644	196,858
Changes in working capital accounts		
Accounts receivable	8,937	(8,757)
Accrued interest receivable	1,359	1,335
Prepaid expenses	2,443	(1,856)
GST receivable	2,262	6,065
Accounts payable and accruals	54,051	(6,689)
Deferred contribution	(26,336)	-
Government remittances payable	14,745	4,155
	162,105	191,111
Financing		
Repayment of long-term debt	-	(300,995)
Advances of repayable contributions	884,618	-
	884,618	(300,995)
Investing		
Advances to related party	(5,238)	(10,386)
Net change in loans receivable	(239,441)	330,564
Investment in ITM Business Network Inc.	-	(40)
	(244,679)	320,138
Increase in cash resources	802,044	210,254
Cash resources, beginning of year	549,572	339,318
Cash resources, end of year	1,351,616	549,572

The accompanying notes are an integral part of these financial statements

1. Incorporation and nature of the organization

CFDC of Stuart Nechako (the "Corporation") was incorporated without share capital under Part II of the Canada Corporations Act, is a not-for-profit corporation and is exempt from income tax purposes.

The Corporation is charged with the development and implementation of a strategic plan for the community economic development of the Stuart Nechako area of British Columbia in the form of small business advisory and counselling services and loans to qualified applicants. Funding for the Corporation is provided through contribution agreements with Western Economic Diversification ("WED").

Impact on operations of COVID-19 (coronavirus)

In early March 2020 the impact of the global outbreak of COVID-19 (coronavirus) began to have a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders.

The Corporation's operations were impacted by COVID-19 due to deferrals of some loan payments to help businesses impacted by the pandemic and an increase certain costs. During the year, the Corporation received \$66,000 in additional funding from Western Economic Diversification Canada to enhance support and services to small and medium sized businesses impacted by the COVID-19 pandemic. The Corporation fully expended these funds by March 31, 2021.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations set out in Part III of the CPA Canada Handbook - Accounting, as issued by the Accounting Standards Board in Canada and include the following significant accounting policies:

Fund accounting

The Corporation follows the restricted fund method of accounting for contributions, and maintains six funds: the Disabled Entrepreneur Investment Program Fund, the Business Loans Fund, the Community Business Loan Program Fund, the Unrestricted Fund, the General Fund and the Regional Relief and Recovery Fund.

The General Fund and the Unrestricted Fund provide the personnel and other facilities that enable the Corporation to deliver the Community Futures contribution agreement with WED and other related programs. They account for the Corporation's program delivery and administrative activities.

The Disabled Entrepreneur Investment Program Fund, the Business Loans Fund and the Community Business Loan Program Fund promote economic development in the community by providing assistance to small businesses in the form of loans or equity investments in accordance with the requirements of the agreement with WED. The assets, liabilities, revenue and expenses associated with providing these loans and equity investments are recorded in these funds.

The Regional Relief and Recovery Fund is a Covid-related economic benefits fund that is designed to be a "stop-gap" fund that addresses negative impacts resultant from the Covid pandemic to businesses that have found that they are not eligible for the other benefit packages that have been previously released. The assets, liabilities, revenue and expenses associated with providing these loans are recorded in this fund.

Revenue recognition

The annual WED contribution is recognized as revenue in the year specified in the agreement with WED. Interest transfers are recognized as revenue in the period that the transfer is approved by WED. Loan interest and bank interest is recognized in the period in which it is earned. Loan application fees, rental and other revenue are recognized as revenue in the year in which the revenue is earned or the services provided, and when the amount is determinable and collection is reasonably assured.

2. Significant accounting policies *(Continued from previous page)*

Contributed materials and services

Contributions of materials and services are recognized both as contributions and expenses in the statement of operations when a fair value can be reasonably estimated and when the materials and services are used in the normal course of the Corporation's operations and would otherwise have been purchased.

Committee volunteers contribute many hours of time to the Corporation. Because of the difficulty in determining fair value, these contributed services are not recognized in the financial statements.

Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution if fair value can be reasonably determined.

Amortization is provided using the following methods at rates intended to amortize the cost of assets over their estimated useful lives:

	Method	Rate
Computer equipment	declining balance	30 %
Furniture and fixtures	declining balance	20 %
Leasehold improvements	straight-line	7 years
Website	declining balance	30 %

Investment in a profit-oriented subsidiary

The Corporation's investment in its wholly-owned subsidiary, ITM Business Network Inc., is accounted for using the equity method. Accordingly, the investment is recorded at acquisition cost and is increased for the proportionate share of post-acquisition earnings and decreased by post-acquisition losses and distributions received.

Acquisition-related costs are recognized in the excess of revenue over expenses as incurred with the exception of the costs to issue debt and equity securities. Financing fees and transaction costs to issue debt are reflected in its fair value and expenses relating to the issue of equity securities are shown separately in the statement of net assets.

All transactions with the subsidiary are disclosed as related party transactions.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the reporting period.

Accrued interest receivable, accounts receivable and loans receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenue over expenses in the periods in which they become known.

Financial instruments

The Corporation recognizes its financial instruments when the Corporation becomes party to the contractual provisions of the financial instrument. All financial instruments are initially recorded at their fair value, including financial assets and liabilities originated and issued in a related party transaction with management. Financial assets and liabilities originated and issued in all other related party transactions are initially measured at their carrying or exchange amount in accordance with CPA Canada Handbook - Accounting Section 3840 *Related Party Transactions*.

At initial recognition, the Corporation may irrevocably elect to subsequently measure any financial instrument at fair value. The Corporation has not made such an election during the year.

The Corporation subsequently measures investments in equity instruments quoted in an active market at fair value. Investments in equity instruments not quoted in an active market are subsequently measured at cost less impairment. All other financial assets and liabilities are subsequently measured at amortized cost.

2. Significant accounting policies *(Continued from previous page)*

Transaction costs and financing fees directly attributable to the origination, acquisition, issuance or assumption of financial instruments subsequently measured at fair value are immediately recognized in the excess of revenue over expenses for the current period. Conversely, transaction costs and financing fees are added to the carrying amount for those financial instruments subsequently measured at cost or amortized cost.

Financial asset impairment

The Corporation assesses impairment of all of its financial assets measured at cost or amortized cost. Management considers whether there has been a breach in contract, such as a default or delinquency in interest or principal payments in determining whether objective evidence of impairment exists. When there is an indication of impairment, the Corporation determines whether it has resulted in a significant adverse change in the expected timing or amount of future cash flows during the year. If so, the Corporation reduces the carrying amount of any impaired financial assets to the highest of: the present value of cash flows expected to be generated by holding the assets; the amount that could be realized by selling the assets; and the amount expected to be realized by exercising any rights to collateral held against those assets. Any impairment, which is not considered temporary, is included in current year excess of revenue over expenses.

The Corporation reverses impairment losses on financial assets when there is a decrease in impairment and the decrease can be objectively related to an event occurring after the impairment loss was recognized. The amount of the reversal is recognized in the excess of revenue over expenses in the year the reversal occurs.

3. Due from related party

As of March 31, 2021, \$15,624 (2020 - \$10,386) has been advanced to a related party, ITM Business Network Inc., profit-oriented subsidiary, owned 100%% by the Corporation. The advance bears no interest and has no fixed terms of repayment.

4. Capital assets

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Computer equipment	82,373	81,253	1,120	1,599
Furniture and fixtures	52,656	52,005	651	814
Leasehold improvements	9,592	9,592	-	-
Website	6,000	5,917	83	118
	150,621	148,767	1,854	2,531

5. Loans receivable

Loans receivable are repayable monthly at varying amounts including interest ranging from Integrus Credit Union prime plus 2% to prime plus 8% and have maturities of up to 60 months. Integrus Credit Union prime rate at March 31, 2021 was 2.45% (2020 - 2.45%).

	2021	2020
Loans receivable	3,082,947	2,843,506
Less: allowance for doubtful loans	(298,050)	(152,886)
	2,784,897	2,690,620
Less: current portion of loans receivable	(414,102)	(721,724)
	2,370,795	1,968,896

6. Credit Union indebtedness

Integrus Credit Union line of credit is secured by a general security agreement over all assets of the Corporation. Interest is payable at 2.45% (2020 - 2.45%). Current line of credit limit is \$45,000 (2020 - \$45,000).

7. Repayable contributions

The Corporation has received repayable contributions from the Government of Canada and the Province of British Columbia. These contributions provided the capital through which loans, loan guarantees and equity investments can be made in businesses owned and operated by applicants eligible under the specific programs being managed by the Corporation.

	2021	2020
Disabled Entrepreneur Investment Program Fund Conditionally repayable loan, unsecured, non-interest bearing, repayable on demand to WED	200,000	200,000
Business Loans Fund Under the terms of this restated contribution agreement, loans may be made to small businesses carrying on business in the forest, aquaculture, manufacturing or tourism sectors. Advances to the Corporation were unsecured and did not bear interest. In the event that the funding agreement is terminated, any uncommitted funds together with interest thereon must be repaid to the Province of BC. Subsequent principal and interest repayments must be repaid to the Province of BC in proportion to their share of such loans. The agreement can be terminated by either party with 90 days notice and accordingly is not classified as a long-term liability.	925,000	925,000
Community Business Loan Program Fund Under the terms of this agreement, loans may be made to small businesses carrying on business that provides a level of benefit in terms of employment creation, the development of community-owned or controlled businesses, and strengthening of the western Canadian economy. Advances to the Corporation were unsecured and did not bear interest. Funds are repayable to WED on demand.	375,000	375,000
Regional Relief and Recovery Fund Under the terms of this agreement, Community Futures Development Association of BC lends capital to the Corporation to be used to make loans or provide loan supports to help Canadian small and medium sized enterprises recover from the impacts of the COVID-19 pandemic, pursuant to the Regional Relief and Recovery Fund requirements, as established or may be established by the Government of Canada. No repayments shall be required until after December 31, 2022. On December 31, 2022, any portion of the loan advanced by the lender to the borrower, which has not been loaned by the borrower to a secondary borrower, shall be repaid by the borrower to the lender within 10 business days. The borrower must repay the entire outstanding loan amount in full by December 31, 2025.	884,618	-
	2,384,618	1,500,000

CFDC of Stuart Nechako
Notes to the Financial Statements
For the year ended March 31, 2021

8. Externally restricted funds

The restricted funds balance comprise:

	2021	2020
Net investment funds contributed by Western Economic Diversification		
Accumulated net earnings and losses of Business Loans Fund	681,007	741,847
Accumulated net earnings and losses of Disabled Entrepreneur Investment Program Fund	61,488	45,486
Repayable contribution	100,000	100,000
Accumulated net earnings (deficit) and transfers on repayable contribution	(100,000)	(100,000)
	742,495	787,333
Community Business Loan Program		
Original contribution, repayable	250,000	250,000
Additional contribution, repayable	237,000	237,000
Accumulated net earnings (losses) and transfers	284,094	225,365
	771,094	712,365
	1,513,589	1,499,698

9. Economic dependence

The Corporation is dependent on contributions from the Government of Canada; specifically general fund contributions from WED.

10. Financial instruments

The Corporation, as part of its operations, carries a number of financial instruments. It is management's opinion that the Corporation is not exposed to significant interest, currency, credit, liquidity or other price risks arising from these financial instruments except as otherwise disclosed.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of other financial assets or liabilities, known as price risk.

The Corporation is exposed to interest rate cash flow risk with respect to loans receivable and accrued interest receivable, which are subject to a range of interest rates ranging from Integris Credit Union prime plus 2% to prime plus 8% (2020: Integris prime plus 2% to Integris Credit Union prime plus 8%).

Credit concentration

Financial instruments that potentially subject the Corporation to concentrations of credit risk consist of loans receivable. The Corporation has provided for credit risks by establishing allowances against the carrying value of certain impaired loans. Loans are considered impaired as soon as collection of the full principal and interest on the loan becomes doubtful. Each impaired loan is evaluated separately and written down to the fair value of any security held. Various forms of security are taken on loans ranging from promissory notes and personal guarantees of principals to chattel mortgages and mortgages over real property. Credit risk exposure is limited for cash due to the credit quality of the financial institution where the cash is held. The maximum credit risk exposure is \$2,725,091 (2020 - \$2,690,620).

11. Comparative figures

Certain of the prior years figures have been reclassified to conform with current year presentation.