

Name: _____

Telephone: _____



Growing communities one idea at a time.

Community 
Futures Stuart Nechako

VOLUNTEER APPLICATION PACKAGE

Volunteer Recruitment Package

Thank you for your interest in volunteering your time and expertise to support Community Futures Stuart Nechako's vision – *“a robust, diversified economy and healthy, sustainable communities.”* Community Futures Stuart Nechako (CFSN) is an independent, not-for-profit society that has operated in the region since 1994.

CFSN serves the following communities in the Stuart Nechako Region:

Cluculz Lake	Manson Creek
Coryville	Nadleh Whut'en First Nation
Dog Creek	Nak'azdli Band
Endako	Nithi Valley
Engen	Stella'ten First Nation
Fort Fraser	Saik'uz First Nation
District of Fort St James	Takla Landing
Francois Lake	Takla Lake First Nation
Village of Fraser Lake	Tl'azt'en First Nation
Germansen Landing	District of Vanderhoof
Lily Lake	Willow Vale
	Yekooche First Nation

CFSN COMMITTEES

VOLUNTEER INFORMATION PACKAGE

The CFSN Investment Fund is a **\$2.7-million portfolio of loans and equity** investments for small business and economic creation in the Stuart Nechako Region. The investments create tangible economic benefit and have been reinvested three times over since 1994 to:

- help start and grow businesses,
- foster community economic development initiatives, and
- nurture skill development and employment opportunities.

CFSN considers its volunteers the organization's most important resource. It is important that our volunteers receive as much as they give. To help ensure a rewarding volunteer experience for you, the staff and board members take care to match your skills, interests and abilities with a committee or board position that suits you best, and at the same time advances the organization in its mission.

Community Futures historic contributions in the region are significant, and we welcome your insight on continually improving the work that we do. Here are some numbers:

Number of small businesses started from 1996-2007: 156

Value of loans disbursed to SME's from 1996-2007: \$6,856,847

Number of volunteer hours contributed from 2002-2007: 10,348

CFSN
COMMITTEES

VOLUNTEER
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About the Board of Directors

The Board defines and delegates rather than reacting and ratifying. The Board must work continually to define the direction and end results that the organization is to achieve, and to develop policy that defines the acceptable boundaries within which it can delegate the achievement of those results. A total of 12 Board members can be nominated, and ideally will represent the region's resident population, the priority economic sectors, and the large, diverse geographic region.

Your potential volunteer contributions to Community Futures Stuart Nechako (CFSN) can be provided to assist the Board of Directors on one of two committees:

1. Special Projects, Community Development, Regional Initiative

A standing or ad-hoc committee can be struck at various times to engage in board mandated activities that augment the regular functioning of the organization. From time-to-time projects of organizational, community or regional benefit are undertaken by CFSN board members or community members-at-large.

2. Business Loan Committee

To provide board and community input into the loan approval criteria and priorities as well as to provide expertise to the General Manager and staff in the approval of loan applications. The Business Loans Committee acts on behalf of the Board and derives all its decision-making authority from the Board.

How to Volunteer for these Opportunities

- Read about CFSN, the region and our partners on our website.
- Drop by our office to discuss your initial interest in our volunteer positions with our Board Chair or General Manager.
- Read the enclosed information package carefully. It outlines key CFSN programs and how the special committees and Board of Directors guide their success.
- Fill out the volunteer profile application form and send to our office.
- The Executive Committee will review your application and then invite you to a meeting where we can determine the best fit for your skills, answer your questions and formalize your volunteer position.

If you have any questions, or need more information contact:

Keith Federink (General Manager) T: 1-800-266-0611 E: gm@cf-sn.ca

George Winter (Board Chair) T: 250-441-3334 E: chair@cf-sn.ca

Experience & Education

My present job/activities are: _____

My work experience includes: _____

My education (relevant workshops, courses, training programs) includes: _____

I am currently a student. No Yes, at/studying: _____

For detailed information about my background, I have attached my resume. No Yes

I have volunteered with other organizations: No Yes If yes, please list them:

References

These people (not family or close friends) are familiar with my abilities as a worker or volunteer:

Name #1: _____ Relationship: _____

Telephone (Day): _____ Email: _____

Name #2: _____ Relationship: _____

Telephone (Day): _____ Email: _____

*By signing and submitting this Volunteer Application, I acknowledge this information this true and accurate.
I authorize Community Futures Stuart Nechako to obtain references from the individuals listed above.*

Signature

Date